

Smart Meter Design Sub Group 3 (SMDSG3) – Meeting #9 Note

Note of discussion and actions from SMDSG3 Meeting No. 9

From
Date and time of Meeting
Location

Paul Newman
10 January 2011
10:00-16:00
PA consulting 123
Buckingham Palace
Road, London

1. Present

1.1. Ofgem –Janet Townsend-Stojic, Peter Morgan, Paul Newman

1.2. SMDSG3 members:

AMO	Ian Dobson
BEAMA	John Parsons
British Gas	Gareth Williams
EDF Energy	Nick Slocombe
ENA	Paul Smith
Engage-consulting (ERA)	Simon Harrison
Eon-UK	Mark Roberts
ESTA	Tony Taylor
Gemserv	Sarah Gratte
ICoSS	Steve Mulinganie
Intellect UK	Simon Higgins
RWE Npower	Bob Dryden
SBGI	Colin Aldworth
Scottish Power	Graham Smith
SSE	Andrew Monks

1.3. Apologies SMDSG3 members:

Consumer Focus	
First Utility	
Good Energy	
Ofcom	
Utilita	

2. Introductions

2.1. Round table introduction of each SMDSG3 member.

3. Review of previous actions

Action	By	When
Confirm if LPG / oil meters are in scope?	Ofgem	Likely to be in scope though mandate has not been drafted

Locate and distribute to SG3 any previous Ofgem data on the prevalence of variant meters (twin-elements and 3-phase as well as a 2A auxiliary switch).	Ofgem	Completed - No data located within Ofgem
Clarify how the group will go forward	Ofgem	Completed – Presented in next steps slides for meeting 9
Circulate some numbers on semiconcealed meter boxes	ENA	Completed – ENA suggests there are approximately 1.5 million
Amend and circulate deliverable paper to SMDG for consideration	EDFE, Ofgem	Completed before due date of 10 Dec 10
Add further text on modularity to paper and circulate to the group for comment before submission to SMDG	BG, Ofgem	Completed before due date of 10 Dec 10
Insert sentence into meter variants paper	SSE	Completed before due date of 10 Dec 10
Prepayment and micro generation paper to be finalised and submitted	SBGI	Completed before due date of 10 Dec 10
Circulate draft PID to SG3 for comment before SMDG	ERA, BG	Completed – distributed with briefing papers for meeting 9
Confirm meeting details for SMDG feedback session on 10th January 2011	Ofgem	Completed – see item 4 on the agenda for meeting 9

4. Review updated SG3 deliverable papers

- 4.1. The group's attention was drawn to the feedback from SMDG (as noted in the briefing for meeting 9). The group discussed how to reflect the changes requested by SMDG for each SG3 deliverable papers. The main additions that need to be included in the papers are:
 - Summary of Recommendations
 - Implications for the Consumer (to be described using non technical language)
 - The "What if" implications of the findings and recommendations on the technical specification, further work and decisions required.
- 4.2. Changes to the documents need to be made and submitted for SMDG consideration by Friday 14th January. This will allow the papers to be considered during the formation of the Programme, Drafting, Operating group (PDOG).
- 4.3. It was suggested that all SG3 authors notify Nick Slocombe (EDFE) if any of the SMDG changes will impact on the test and trials deliverable paper.
- 4.4. Difficult property types – The group discussed the changes that the author had made to this paper. One member suggested that a better description of what "difficult property types" is needed. It was also suggested that further thought on the recommendations is needed.
- 4.5. Meter size – The group discussed the changes that the author had made to this paper. The group suggested that the working assumption is that the Smart Meter will be the same size as a current pre-payment electricity meter. Another suggestion was that the recommendations need to be reviewed and the prevalence of the issue considered.

5. SMDG / Sub Group 3 – Next steps

- 5.1. Ofgem presented the proposed next step slides to the group. It was confirmed that SMDG was generally happy with the proposal but wanted further detail on the proposed Working Group arrangements.
- 5.2. The group sought further clarity on how SG2 work (Governance) would be continued. It has been suggested that the SG2 members would be amalgamated into the DCG working groups but further clarity is being sought by Ofgem. SG2 will meet 11 Jan to discuss its next steps
- 5.3. It was suggested that PDOG should maintain a common set of assumptions to help ensure consistency across the work of individual working groups.
- 5.4. One member suggested that although consumer representatives are invited to all meetings, a separate monthly meeting should be set up to feedback all the work that has been done by the working groups and gather comments.
- 5.5. The group was asked to consider the proposed Working Group arrangements table e.g. are there any further groups needed, what are their deliverables, how often they should meet, who and how many groups should be invited etc. The changes were made live during the meeting and will be considered by SG1 before being circulated to potential PDOG members in advance of the first meeting (Friday 21st January). This spreadsheet is provided in the separate attachment called 'Proposed Working Groups v1.xlsx'

6. Review of actions from meeting today

6.1. Actions carried forward.

Action	By	When
Discuss with BRE what can be done regarding housing design standards and their impact on SMS	Ofgem	Work started but ongoing – No further news
Raise with DECC the ENA's previous correspondence to DECC on the SM grid 'Vision' - seeking a DECC response.	Ofgem	Original request did not reach DECC. New request will be submitted and followed up by ENA
Circulate sentence on safety issue to be included into the tests and trials SG3 deliverable 2 paper	ENA	By 14th January
Discuss and decide if there is a need to draft a paper on zoning	BG, ICOSS	BG and ICOSS assessment concluded that no paper was needed. ICOSS to submit an email to SMDG mail box confirming stance

6.2. New actions

Action	By	When
Amalgamate and circulate SMDG comments on SG3 deliverables to SG3 authors	Ofgem	11th January
SG3 deliverable authors to amend documents to address SMDG comments and circulate	All SG3 authors	By 14th January

SG3 deliverable authors to communicate any changes that will affect the test and trials paper to Nick Slocombe	All SG3 authors	By 14th January
Submit final SG3 deliverable papers to SMDG email for submission to SMDG	All SG3 authors	By 20th January
Under the suggested PDOG framework, consider a monthly meeting with consumer representatives to feedback work done by the working groups	Ofgem / Consumer focus	By 20th January
SG3 members to submit, directly to their SMDG representatives, their nominations for membership or chairmanship of the proposed working groups	All SG3 members	By 20th January
SG3 members to submit questions related to the Damaged Meter Box workshop to Paul Smith ENA	All SG3 members	By 7th February

7. Risks and issues

7.1. The group would like the following to be added to the risks and issues log

7.1.1. The resource levels needed to service the proposed number of working groups has severe implications on the ability of members to contribute, or the timelines that can be realised.

8. Any other business

8.1. A meeting (8th February) has been organised (outside the programme) to address a programme related issue - damaged meter boxes. Many SG3 members will be attending but others not attending were encouraged to escalate any issues that they would like to have considered.

9. Review of meeting and of overall process

9.1. Ofgem will be holding a review session in March where all sub groups will be invited back to feedback how Phase 1a has run.

10. Date of next meeting

10.1. SG3 will no longer exist as an ongoing entity, although there may be review meeting in March

10.2. Members are encouraged to join the PDOG / working groups.

11. Thank You

11.1. The Programme would like to thank all the members of SMDG SG3 for their time and contribution during Phase 1A.