

Smart Meter Design Sub Group 2 (SMDSG2) – Meeting Note

Note of discussion and actions from SMDSG2 Meeting No. 7

From

Paul Newman (Ofgem)

Date and time of Meeting

30 November 2010 10:00-16:00

Location

Gemserv, 10 Fenchurch Street, London

1. Present

1.1. Ofgem: David Fletcher, Paul Newman.

1.2. SMDSG2 members:

AMO	Colin Fraser	Dialled in
BEAMA	Dave Robinson	
British Gas	Andrew Pearson	
EDF Energy	Steve Mannering	Dialled in
ENA	Jack Walles	
Engage-consulting (ERA)	Alastair Manson	
Eon-UK	Neil Taylor	
Gemserv	Jill Ashby	
Intellect UK	Neil Lamondy	
RWE Npower	Hazel Ward	
SBGI	Mike Buss	
Scottish Power	Graham Smith	
SSE	Mark Knight	
NMO	Ellias Militsis	

2. Apologies

2.1. SMDSG2 members:

Consumer Focus	
ESTA	
First Utility	
Good Energy	
ICoSS	
Ofcom	
Utilita	

3. Introductions

3.1. Round table introduction of each SMDSG2 member. Due to the bad weather conditions it was agreed that dial in details should be circulated to those members that couldn't attend in person.

4. Review of previous actions

- 4.1. The group discussed the actions from the previous meeting. The actions that have been completed are stated below and the actions being carried forward are included at the end of the meeting note.
- 4.2. HAN and battery life question - The group confirmed that their suggestion was that supplier should decide.

To circulate and incorporate the SMS diagram in the SMDSG2 deliverable	ERA, Ofgem	Completed
Short paper of clarification which puts the sub group's approach and spreadsheet in context	SSE, ERA	Completed
Amend and circulate an updated version of 8.1 to be included in SMDSG2 deliverable paper	BG, Ofgem	Completed
Circulate code governance review link	Ofgem	Completed
Amend and circulate an updated IHD paper for inclusion in the updated SMDSG2 deliverable 1 paper	BEAMA	Completed
Amend and circulate an updated HAN / WAN paper for inclusion in the updated SMDSG2 deliverable 1 paper	SSE	Completed
Amend and circulate an updated Meter assurance paper for inclusion in the updated SMDSG2 deliverable 1 paper	BG, ERA, Intellect – Genserv in case of problems	Completed
Amend and circulate the updated governance options paper	Intellect	Completed
Circulate paper template to Intellect	Ofgem	Completed

Invite DCG SG3 (governance) or nominee to the next SMDSG2 meeting	Ofgem	Completed
Circulate SMDSG2 governance options paper to DCG SG3 for background information	Ofgem, Intellect	Completed

5. Deliverable 2: Governance options for functional requirements catalogue and technical specification

- 5.1. The group went through the paper circulated by Intellect on Governance options. The group commented on each section of the paper and Intellect agreed to incorporate these changes and circulate a final version in advance of SMDG submission.

6. DCG update

- 6.1. The group agreed that the meeting could end early and any DCG update could be done by email or a specific conference call meeting set up.

7. Any other business

- 7.1. Non domestic and other non mainstream issues – One member of the group raised the installation code of practise is for domestic households. They wanted to know how this would get developed into Non domestic codes of practise. The group suggested that this issue has been mentioned in the deliverable paper.

8. Actions

- 8.1. Actions carried forward

Investigate and report back to SG2 on whether Ofgem Markets section has any existing provisions on SMS items being covered under regulated / non-regulated assets which might have a bearing on SMS commercial interoperability issues.	Ofgem (response is awaited to request for info placed)	No news yet
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- 8.2. New actions

To confirm with SMDG whether SG2 should continue and what it should look at.	Ofgem	By 11th January
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9. Risks and issues

- 9.1. The group suggested that the list of risks and mitigations in the deliverable paper should be considered for the risk and issues log.

10. Date of next meeting

Provisional booking - Tuesday 11th January 2011 – 10:00-16:00 – Venue TBC