

Smart Meter Design Group sub-group 2 Governance (SMDSG2)

SMDSG2 Meeting No. 6	From	Smart Meter programme
	People invited	SMDSG2 members
	Date and time of Meeting	1000-1600, 23 th November 2010
	Location	Ofgem room 9

1. Introductions

2. Review of previous actions

3. DCG update

4. Papers related to SG2 deliverable 1

- 4.1. Briefing paper explaining format
- 4.2. Papers on risks, timescales, costs and benefits:
 - 4.2.1. IHD
 - 4.2.2. HAN / WAN
 - 4.2.3. Meter assurance

5. Deliverable 2: Governance options for functional requirements catalogue and technical specification

- 5.1. Confirm breakout groups, facilitators, scope/ questions and process for feeding back
- 5.2. Develop responses in breakout groups
- 5.3. Feedback to full group (subject to 5.1)

6. Any other business

- 6.1. Items transferred from, or raised by, other Sub Groups
- 6.2. Non domestic and other non mainstream issues

7. Review of actions from meeting today

8. Risks and issues

9. Review of meeting

10. Date of next meeting

Light lunch will be provided, please notify specific dietary requirements to SMDG@ofgem.gov.uk