

Smart Meter Design Sub Group 3 (SMDSG3) – Meeting Note

Note of discussion and actions from SMDSG3 Meeting No. 1	From	Paul Newman (Technical secretariat)
	Date and time of Meeting	13 September 2010 10:00-16:00
	Location	BIS conference centre

1. Present

1.1. Ofgem / DECC – Adrian Rudd (Part), David Fletcher, Peter Morgan, Shaun Scullion, Paul Newman.

1.2. SMDSG3 members:

AMO	Ian Dobson
BEAMA	John Parsons
British Gas	Gareth Williams
EDF Energy	Nick Slocombe
ENA	Paul Smith
Engage-consulting (ERA)	Jason Stevens
Eon-UK	Mark Roberts
First Utility	Andrew Buxton
Gemserv	Anthony Campion
ICoSS	Steve Mulinganie
Intellect UK	Simon Higgins
RWE Npower	Bob Dryden
SBGI	Eric Beattie
Scottish Power	Graham Smith
SSE	Andrew Monks

2. Apologies

2.1. SMDSG3 members:

Consumer Focus	
ESTA	
Good Energy	
Ofcom	
Utilita	

3. Introductions

3.1. Round table introduction of each SMDSG3 member.

4. Background**5. Terms of Reference: discussion****6. Outline Plan****7. Technical issues: Initial feedback**

7.1. Round table discussion of individuals initial technical issues. This has been collated into an appending spreadsheet.

8. Any other business**9. Actions**

Circulate / publish meeting information	Ofgem
Provide agenda items in advance of next meeting	All SMDSG3
Provide details of possible expert guests	All SMDSG3
Take 5 terminal issues to SMDSG1 meeting	Ofgem
Circulate final SMDSG3 ToR	Ofgem
Circulate COTE letter	Ofgem
Provide COTE nominations	All SMDSG3
Circulate contacts list for SMDSG3	Ofgem
Circulate old chestnuts document	Ofgem
Circulate list of technical issues	Ofgem
Submit solutions, evidence and possible amendments to technical issues	All SMDSG3

10. Date of next meeting

10.1. 27th September 2010 – 10:00-16:00, BIS conference centre.