

Smart Meter Design Group -Governance Sub-Group 2

21st September 2010

Agenda

- 1. Introductions**
- 2. Background**
- 3. Terms of Reference**
- 4. Outline Plan**
- 5. Technical Assurance**
- 6. Any other business**
- 7. Date of next meeting 5th October 2010**

Background

Background to the programme.

- Rollout of smart meters to all domestic and SME customers
- Decision taken for Data Comms Company to be a single licensed entity
- High level functionality defined- now developed into proposed functional requirements catalogue
- Smart metering prospectus launched July 2010- consulting on a number of issues
- Ministers keen on accelerating the rollout
- Output of consultation expected in early 2011.

Background

Background to the SMDG.

It will provide expert support to the Programme and help to inform Government decisions.

It will be supported by working groups focusing on:

- Technical assessment
- Governance
- Technical issues

Scope covers all equipment in the home/ premises

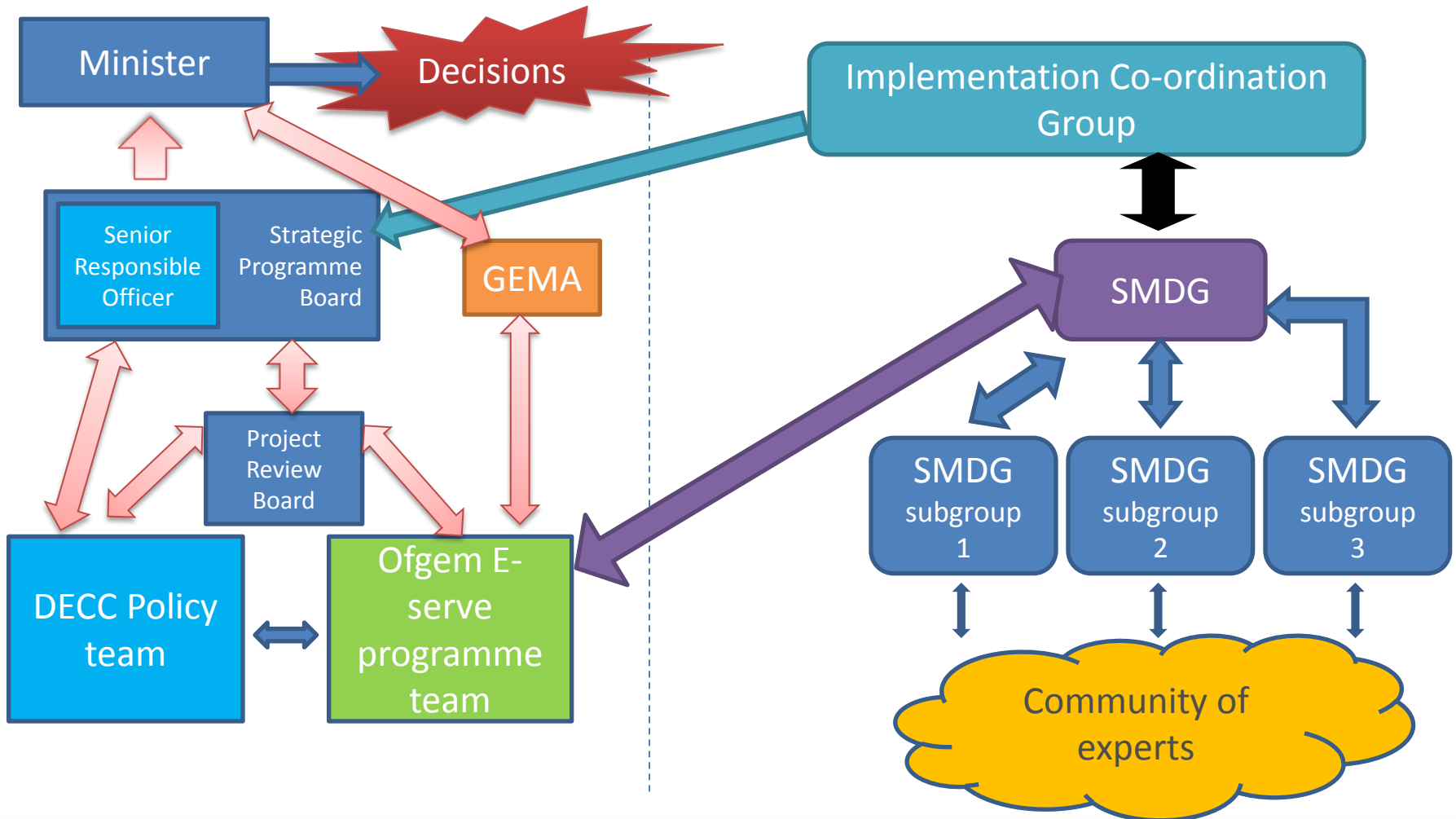
Supported by cross-cutting security work

Background

SMDG role during consultation

- SMDG can provide support and advice for the programme
- Wish to gain evidence and expertise from industry experts
- No decisions on policy will be made by the SMDG
- Process will be open and transparent. Minutes and papers will be posted on the Ofgem website.

SMDG within the programme.



Ways of working

- GSG terms of Reference: discussion and agreement
- Dispute resolution: Agree to disagree
- Discussion of need for a standing agenda
- Community of experts
- GSG work plan
- Templates for the Deliverables to SMDG created to be flexible but with a common feel.
- Role of Ofgem within group.
- Meeting outputs
- Meeting hosting

Terms of Reference

- SMDG Terms of Reference have been revised from draft versions
- GSG Terms of Reference secondary to SMDG
- Final version will be circulated as soon as possible.

Community of Technical Experts

Proposal – for discussion

Membership

- Individual experts can be invited by SMDG or its sub groups
- Anyone emailing the programme expressing an interest can be asked to join
- Members are asked to submit a short pen picture and indicate area of expertise
- Membership list (name and company) will be made public
- Personal professional views rather than company views

Engagement

- SMDG can draw on the community experts through a request for information (“RFI”) exercise whereby questions are emailed to a group of experts through the SMDG secretariat
- RFI will state that information will be anonymised and made public, unless marked otherwise (in line with FOI and consultation responses)
- Possibility of inviting experts to give presentations

Governance (SMDG subgroup 2)

Deliverable to SMDG

Draft Arrangements and defined options for short term and enduring technical assurance

05/11/10

Draft Governance options for functional requirements catalogue and technical specification document

10/12/10

Meeting 1	21/09/2010
Meeting 2	05/10/2010
Meeting 3	19/10/2010
Meeting 4	02/11/2010
Meeting 5	09/11/2010
Meeting 6	16/11/2010
Meeting 7	23/11/2010
Meeting 8	07/12/2010

Technical Assurance

- **Areas that may benefit from assurance?**
- **What assurance is currently provided?**
- **Are there currently gaps?**
- **How do we incorporate the 'smart'?**
- **How will we maintain assurance?**
- **How do we future proof this?**

ANY OTHER BUSINESS

NEXT MEETING:

5TH OCTOBER 2010



ofgem E-Serve

Promoting choice and value
for all gas and electricity customers