

Smart Meter Design Group (SMDG)

SMDG Meeting No. 1	From	Smart Meter programme	27 August 2010
	People invited	SMDG members	
	Date and time of Meeting	1000-1600, 9 th September 2010	
	Location	Ofgem	

1. Introductions

2. Background

- 2.1. Background to the programme
- 2.2. Background to the SMDG
- 2.3. How SMDG works within the confines of consultation

3. Terms of Reference: discussion and agreement

- 3.1. Ways of working

4. Outline Plan: ageement

5. Sub-group planning:

- 5.1. Agree plans/ deliverables
- 5.2. Agree participants/ chair
- 5.3. Meeting locations

6. Community of experts

7. Agreement of standing agenda

8. Risks and Issues

9. Any other business

10. Date of next meeting 28th September 2010

Light lunch will be provided, please notify specific dietary requirements to SMDG@ofgem.gov.uk