

**OFF SHORE TRANSMISSION EXPERT GROUP
ACTIONS RECORD**

Date: 2 August 2006 Present John Overton Giles Stevens Apologies:
 (at meeting): Katherine Watson Anthony Mungall
 Time: 10:30 Richard Daniels Karron Baker Matt Britton
 Venue: Ofgem, 9 Millbank,
 London

John Greasley Lewis Dale
 Aileen McLeod Guy Phillips
 Dragana Popovic Peter Jones
 Chris Veal Danielle Lane
 Colin Taylor Neil Birch
 Rob Hastings Goran Strbac

Active Actions (New, Ongoing and Carried Forward):

Mtg No.	Action No.	Date Raised	Target Date	Resp.	Description	Status
04	018	02/08/06	06/09/06	Ofgem	Colin Green to report back to next OTEG on progress made at Price Control sub-group meetings. Report at 29 September OTEG. Giles Stevens to present.	Carried forward
04	019	02/08/06	04/08/06	Neil Birch / Anthony Mungall/ OTEG members	Send SQSS paper on cost benefit analysis to BWEA (Gordon Edge) for circulation to developers not involved in OTEG. Developers, TOs & wires manufacturers to send information to Goran Strbac by 14/08/06. Developers on OTEG to also send any information to Goran Strbac by 14/08/06.	Complete
04	020	02/08/06	14/08/06	OTEG members	OTEG members to send any comments on SQSS sub-group risk / assumptions log to John Greasley / Anthony Mungall	Complete

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04	021	02/08/06	29/09/06	Secretariat	Report back from SQSS sub-group to be put on agenda at September OTEG meeting – carried forward to 29 September 2006 OTEG meeting.	Carried forward
04	022	02/08/06	06/09/06	DTI / Ofgem	Project Board / SAC to consider developer's adoption paper and feedback to September OTEG meeting or at a separate meeting if appropriate. Bob Hull to provide feedback at 29 September OTEG meeting.	Complete
04	023	02/08/06	11/08/06	OTEG	Comments on adoption paper from 3 rd TO and other developers to be sent to DTI / Ofgem.	New action
04	026	02/08/06	14/08/06	OTEG members	Indicate any objections to The Crown Estate attending OTEG when issues relevant to their remit are being discussed. None received	Complete
03	007	03/07/06	14/07/06	Ofgem / GK	Chase Elexon re: changes required to the BSC. – Meeting held with Elexon on 8 September and way forward agreed.	Complete
03	010	03/07/06	06/09/06	Aileen McLeod	Aileen McLeod to attend next CISG meeting to explain offshore project & OTEG's work – AM will attend the next TCMF meeting on 15 August (the CISG meeting on 26 July was cancelled) and report back to the September OTEG.	Carried forward
03	015	03/07/06	24/07/06	Dragana Popovic	ENA to invite DNO representative to attend next OTEG – Chandra Trikha (SSE) approached to be the DNO rep. DNOs to meet w/c 07/08/2006.	Carried forward

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03	017	03/07/06	21/07/06	John Greasley	National Grid clarify to OTEG what changes will be required to the distribution code – Dragana Popovic asked to consider with DNO representative (see action 015). DP to discuss with Andy Hiorns (NG) and Bridget Morgan (Ofgem) at meeting on 21/08/06.	Carried forward

Next Meetings

- Wednesday 6 September 2006, Ofgem, 10.30 – 14.00 - **CANCELLED**
- Friday 29 September 2006, DTI, 10.30 – 14.00 (Open Meeting)
- Wednesday 1 November, Ofgem, 10.30 – 14.00

Archived Actions (Completed and Superseded)

Mtg No.	Action No.	Date Raised	Target Date	Resp.	Description	Status
04	024	02/08/06	09/08/06	Secretariat	KW's paper on Energy Act / Legal issues to be put on websites.	Complete
04	025	02/08/06	14/08/06	DTI / Ofgem	Respond to request from Lewis Wind Power for attendance at OTEG.	Complete
04	027	02/08/06	11/08/06	John Greasley	Circulate paper on charging issues to OTEG.	Complete